

Cuyamaca College

Request to Replace Lost Degree and/or Certificate

Diplomas (degree and/or certificates) can be replaced upon written request. There is a \$10.00 fee for EACH diploma to be replaced. (For example, if replacing both a degree and a certificate, the fee would be \$20.00 to replace both diplomas.) Please complete this form and submit, with your payment, to:

Cuyamaca College
Attn: Degree Replacement
Admissions and Records
900 Rancho San Diego Parkway
El Cajon, CA 92019-4344

PLEASE PRINT:

Student's Name (as printed on the degree/certificate) SSN# or Student ID#

Student's Mailing Address Date of Birth

City, State, Zip Code

Daytime Phone Number E-mail Address

Which degree/certificate do you wish to replace: Year Earned: _____

Degree Major: _____

Certificate Major: _____

Reason for replacement: _____

I will pick up my diploma (calling first to make sure it is ready—(619) 660-4275).

Please mail my diploma to the above address (standard U.S. postal delivery).

Please allow at least three (3) weeks for processing.

X _____
Signature Date

Office use only

Date Rec'd _____ by _____ Amt Paid _____ Rec'd by _____ Date Proc'd _____ by _____

For deposit into budget: 1432001-4399